

HOPE WITH ASTON PARISH COUNCIL

Email: clerk@hopewithastonparishcouncil.co.uk

Web: www.hopewithastonparishcouncil.co.uk

Parish Locum Clerk: Pip Gilbert 07971 195596

Minutes of the Parish Council meeting held on Tuesday 11 April 2023 at 7.30pm at Hope Old School, School Lane, Hope

Cllrs present:	Dominic Swords (Chair)	Chris Ord
	Stephen Barr	David Garwes
	Susan Worsey	Stephen Price
	Richard Henson	
Others present	Pip Gilbert (Locum Clerk)	Ian Ord

Parish Council Meeting

0423/01 Apologies for absence – Cllr Hopewell and Perkins and PC Carl Davies

0423/02 Variation of Order of Business - None

0423/03 Declarations of Interests - None

0423/04 To determine which items, if any on the agenda, should be taken with the public excluded - None

0423/05 Public participation – The Clerk summarised the crime report received from PC Carl Davies. It was noted by the Council that there had not been a police representative at the meeting for some time. Action for Clerk to request a local police officer to attend the meeting every quarter.

0423/06 Minutes of the Parish Council meeting of 13 March 23 – Approved

0423/07 Communications received, not reported elsewhere on the agenda – The Clerk informed the Council of the communications with Severn Trent Water (STW) about attendance at a future Council meeting. The Council decided to invite them to the June meeting. They also decided to invite William Middleton, from Derwent and Hope Woodlands Parish Council, for a 10-minute talk on the Councils view of the STW plans to the May Parish Council meeting. Ideally receiving supporting information prior to the meeting.

0423/08 Planning applications:

- NP/HPK/0223/0196– Kilnhill Farm, Edale Road, Hope. Listed building consent - proposed conversion of existing outbuildings to provide new residential annexe to the existing dwelling. Council resolved to have no objections to this application.
- NP/HPK/0323/0311 – 18 Sherwood Avenue, Hope. Proposed single storey side and rear extension. Council resolved to have no objections to this application.
- Any other applications received after agenda set – NP/HPK/0323/0353 Tobruk House, Edale Road, Hope. It was agreed to seek the views of Cllr Perkins before finalising the Councils view on this application.

0423/09 Elections – The Chair, on behalf of the Council, gave his thanks to Cllr Worsey, Garwes and Ord, noting that it had been a privilege to have them on the Council. It was agreed that Cllr Hopewell will now be responsible for opening the building for future meetings. It was also noted that the departures meant that the authorised signatories need to be updated and the Finance Committee members revisited. Both of these to be addressed at the May Parish Council once the new Council has formed. It was also noted that the logistics for the Remembrance Sunday would need to be discussed at the August Parish Council meeting. Action for Clerk to ensure all of these are on the appropriate agendas.

The Chair also welcomed Ian Ord, who will be a new Councillor from May. Ian Ord highlighted his interests, in particular traffic matters for Edale Road.

0423/10 Bus shelter on Castleton Road – the Clerk informed the Council of the £520 quote received from Stuart Hollinrake for replacement of the glass at the bus shelter. It was agreed for the Clerk to contact Highways to identify alternatives that would be allowed and be more vandal proof and for her to communicate with Stuart Hollinrake about the matter too.

0423/11 Discuss Highways and Rights of Way matters including road safety outside Loxley Hall – The Council discussed the communication received on the road safety issues outside Loxley Hall. It was agreed for the Chair to contact representatives from Loxley Hall, The Old School, St Peter's Church, ActivPhysio and Mark Chapman about the concerns and the Councils intentions to complain to Highways about the matter with a view

HOPE WITH ASTON PARISH COUNCIL

Email: clerk@hopewithastonparishcouncil.co.uk

Web: www.hopewithastonparishcouncil.co.uk

Parish Locum Clerk: Pip Gilbert 07971 195596

to improve safety e.g. yellow lanes or traffic calming methods and to request any risk assessment Highways may have completed. Cllr Barr would then draft a letter for submitting to Highways.

It was also noted that there had been no update on the Parsons Way/Stations Approach public right of way request. Clerk to chase Highways for an update.

The rights of way form to claim back the costs of the recent repairs to FP1 was signed by the chair for submission by the Clerk.

0423/12 Recruitment of a permanent Clerk – It was agreed for the Clerk to call Sheree Smallwood about her potential interest in being the Clerk and to feedback to the Council on the matter.

0423/13 Annual Parish meeting – It was agreed to hold the meeting on 15th May 7pm. The meeting to consist of the Chairs report for the year and the priorities for the Council covering the Parishioners views.

0423/14 Annual internal auditor – it was resolved to appoint David Turner as the Annual Internal Auditor.

0423/15 Council's finances – The Clerk informed the Council that the accounts have been reconciled to the end of March bank statements, the annual accounts pulled together and that the audit file is ready for the internal auditor. The file with all the supporting documents and bank statements was made available at the meeting for review. It was noted that the Council has 12 months reserve in place, of which £4.5k was reserved for village projects.

0423/16 Approve invoices – The following were approved:

- £417.73 to Markovitz – paid July
- Maura Sorensen salary and expenses £216.20 – paid July
- HMRC £56.40 – paid July
- Hope Old School £20 – paid July
- Hope old School £20 for March room hire
- Gillian Glen £50.89 for seeds for the War Memorial
- Maura Sorensen £23.72 and HMRC/PAYE £35.88 underpayments. It was also agreed to note Maura's leave date as 31 March and for the Locum Clerk to complete a P45 on this basis.
- Pip Gilbert Locum Clerk services - £490.10.

0423/17 To confirm the date of the meetings for 2023-24 and any items to be included in the May Parish Council meeting – the next Parish Council meeting will be on the 15th May at 7.30pm after the Annual Parish meeting. Agenda items to include the appointment of the Chair, Vice Chair and sub-Committee members, authorised signatories, an update from Derwent and Hope Woodlands Parish Council on the STW plans and a discussion on possible Royal Events memorials. All future meetings are likely to return to the normal second Monday of each month from June.

Chair closed the meeting at 9pm