

HOPE WITH ASTON PARISH COUNCIL

Email: clerk@hopewithastonparishcouncil.co.uk

Web: www.hopewithastonparishcouncil.co.uk

Parish Locum Clerk: Pip Gilbert 07971 195596

Draft minutes of the Annual Parish meeting and the Parish Council meeting held on Monday 15 May 2023 at 7.30pm at Hope Old School, School Lane, Hope

Cllrs present:	Dominic Swords (Chair)	Stephen Barr
	Gordon Hopewell	Ian Ord
	Chris Perkins	Stephen Price
Others present	Pip Gilbert (Locum Clerk)	HPBC Cllr Charlotte Farrell
	Amy Sutton	Joe Dalton
	Stuart Elliott	

Annual Parish meeting

0523/01a Chair report – The Chair talked through his annual report for the year 2022-2023 which will be posted on the Council noticeboards and website. The Chair noted that the Council would welcome more public presence at Parish Council meetings.

0523/02a Parishioners view - Cllr Barr requested the Chair to include in his report the DCC liaising about bridge works and concerns about Edale Road. Specifically, the need for better signage to re-route larger vehicles and changes necessary for satnav systems to guide traffic to a more suitable route. Cllr Farrell also suggested liaising with Castleton Parish Council about the matter, as a more collective approach maybe more effective. Stuart Elliott and Amy Sutton noted their appreciation of the Parish Councils work especially with limited resource and legal powers.

0523/03a Councils priorities for the future – It was agreed to continue with the Councils existing priorities as noted in the Chairs report.

Parish Council Meeting

0523/01b Apologies for absence – Cllr Henson and PC Carl Davies

0523/02b Variation of Order of Business – It was agreed to bring forward all Charity matters

- Hope Bull Meadows Fund - Stuart Elliott gave the Council a brief history of the charity. He also reported that it currently has approximately £4.5k invested, yielding about £140/year interest. The interest is shared between Hope cow farmers which is presently five, an increase in one during the year. The trustees are Stuart Elliott and John Watson.
- Pinder Meadow – It was agreed to appoint Joe Dalton as a trustee for the charity, replacing Stuart Elliott.
- Cresswell's apprenticeship charity – Cllr Hopewell gave a report on behalf of the one active trustee David Garwes. There has been no action during the last year but there are plans to liaise with the College to identify possible apprentices who could benefit. There is currently about £2k in the Council bank account.

0523/03b Election of Chair – The council resolved to elect Cllr Sword as Chair.

0523/04b Appointment of Vice-chair – The council appointed Cllr Perkins as Vice-Chair.

0523/05b Appointment of sub-committee members and authorised signatures - The following was agreed:

- HR Committee to consist of Cllr Henson, Price and Sword.
- Finance Committee to consist of Cllr Ord, Hopewell and Perkins. It was also agreed that all members of the Finance Committee will be authorised signatures on behalf of the Council and for the Locum Clerk, Philippa Gilbert, to be authorised to initiate payments on the online bank account.

0523/06b Declarations of Interests - None

0523/07b Agenda items should be taken with the public excluded - None

0523/08b Public participation – Cllr Farrell noted that there had been issues about the cutting of verges which she will strive to address with the High Peak Borough Council. She is also liaising with Peak Park about the parking outside the Rising Sun which is a designated cycle lane and she continues to push the 20s plenty campaign with DCC. The Clerk summarised the crime report received from PC Carl Davies. Cllr Barr agreed to post actions being taken by the Police on the website.

0523/09b Receive a report on the Cresswell's apprenticeship charity – brought forward see minute 0523/02b

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0523/10b Minutes of the Parish Council meeting of 13 April 23 – Approved

0523/11b Communications received, not reported elsewhere on the agenda - None

0523/12b Planning applications:

- a) Note email consultations - NP/HPK/0323/0353 Tobruk House, Edale Road, Hope. No objections but it was noted that the shutters are not in keeping with the area and there is a lack of biodiversity gain.
- b) Any other applications received after agenda set - none.

0523/13b To fill Council vacancies by co-option – It was agreed to identify potential co-option candidates for agreement at the next Council meeting. Clerk will provide the Council with the rules on eligibility to be a Councillor. It was also agreed to consider a Parish newsletter at the June meeting.

0523/14b Nominee for Peak District National Park Parish member ballot – The Council agreed for Cllr Henson, Sword and Barr to liaise on the matter about who should be nominated and inform the Clerk of the chosen individual.

0523/15b Appoint new Pinder Meadow Charity trustee – brought forward see minute 0523/02b

0523/16b Order of review of Policies and procedures – It was agreed to review the Standing Orders and Financial Regulations at the June meeting and then two of the remaining policies and procedure per month thereafter until all have been reviewed. The Clerk will inform the Council of the order of review. Any suggested amendments to be sent to the Clerk prior to the meeting where the policy or procedure is being agreed.

0523/17b Bus shelter on Castleton Road – Cllr Farrell agreed to follow up with DCC about the bus shelter repair or replacement on behalf of the Parish Council.

0523/18b Discuss Highways and Rights of Way matters including road safety outside Loxley Hall –

- Parsons Way/Stations Approach public right of way request - Clerk continues to chase for an update on the PROW request. Joe Dalton agreed to look for any past documentation that may exist over a previous attempt to change the way to a BOAT.
- Loxley Hall road safety parking matters - the Chair provided an update on the work he had done on this matter including observing the area, taking photographs on several occasions, and noted all were legally parked. He also talked to the people who regularly use the parking area. It was noted there was one parking issue which after discussions with the associated person has been addressed. The individual will not park there in the future. Clerk to feedback to the Loxley Hall pre-school group on the work completed and associated outcome.
- Edale Road - Chair to follow up on an email received and update at the next meeting.

0523/19b Memorials in recognition of the Royal Events – the Council noted their preference for a commemorative tree possibly in the cemetery but to wait until to the next meeting to obtain Cllr Henson views.

0523/20b Recruitment of a permanent Clerk – Clerk gave an update on her discussions with Sheree Smallwood. All applications should be made with a CV and a cover letter for the HR committee to consider.

0523/21b Council's finances and AGAR forms – The Clerk noted that the accounts were reconciled to the end of April bank statements with a balance of £12,998. The 2022-23 AGAR forms were approved and signed.

0523/22b Insurance renewal – it was agreed to renew the annual insurance with Zurich for £410.14.

0523/23b Approve invoices – The following were approved:

- Pip Gilbert Locum Clerk services - £341.35
- David Turner Internal Audit services - £60
- AK Web Solutions - £53.78
- ICO fee - £35 (direct debit)

0523/24b Confirm the date of the next meeting and items to be included in the June meeting – In addition to those noted during the meeting, it was agreed to include the presentation from Severn Trent Water and an update from Cllr Perkins on the forthcoming Earles Sidings meeting. The next meeting will be 12 June, apologies were given in advance of the meeting by Cllr Barr, Ord and Hopewell, Chair agreed to open the building in Cllr Hopewell's absence.

Chair closed the meeting at 8.45pm